



Pursuit of Excellence

## **MADHYA PRADESH STATE JUDICIAL ACADEMY, JABALPUR**

Special Programme For Advocates/ Advocate Clerks e-Court Programme at Taluk/Village (ECT\_7\_2025) (Online)

24.01.2026

### Schedule

Duration	Topic	Resource person
11.00AM–11.15 AM	<ul style="list-style-type: none"><li>➤ Opening remarks with overview of e-Courts project &amp; Introduction about e-Committee</li><li>➤ Role of Advocate as a Game Changer - Key take away of this training</li></ul>	Director, MPSJA
11.15AM–12.15 PM	<ul style="list-style-type: none"><li>➤ Electronic Case Management - Tools for Advocates</li><li>➤ e-Courts and e-Committee related Websites</li><li>➤ Cause list/Judgments/Orders/Case Status</li><li>➤ Automatic receipt of SMS and e-Mail on Court listing, SMS Push &amp; Pull services</li><li>➤ Service Delivery in Court Complexes</li><li>➤ e-Sewa Kendra, Kiosks Digital display boards and other e-Services</li><li>➤ Online certified copies</li></ul>	Shri Mudit Latoriya Civil Judge, Senior Division Tikamgarh
12.15 PM–01.00 PM	<ul style="list-style-type: none"><li>➤ e-Courts services mobile app for Advocates Case Management: Get Case status/cause list/orders My Cases/Export and Import QR scan option and its utility for Advocates</li></ul>	Shri Shiv Charan Patel Chief Judicial Magistrate Waidhan Distt. Singrauli
01.00 PM–01.45PM	<ul style="list-style-type: none"><li>➤ Virtual courts – Payment of online fine</li><li>➤ e-Payment portal of Court fee, Fine, Civil deposits.</li><li>➤ NSTEP – National Service and Tracking of Electronic Processes</li><li>➤ E-Summones Rules</li></ul>	Shri Zafar Iqbal District & Additional Sessions Judge, Narmadapuram
<b>BREAK</b>		

02.15PM–03.00PM	<ul style="list-style-type: none"> <li>➤ E-Filing - <ul style="list-style-type: none"> <li>• Digital online filing process</li> <li>• Registration of Advocate in e-Filing website</li> <li>• Steps to e-File a case</li> <li>• Advantages of e-Filing</li> <li>• Case portfolio management</li> <li>• Know the case status any time</li> </ul> </li> <li>➤ How to scan the document and make PDF</li> <li>➤ Making Accessible PDF</li> <li>➤ Uploading documents</li> </ul>	Shri Sachin Jain (Sr.) District & Additional Sessions Judge, Raisen
03.00 PM–03.45PM	<ul style="list-style-type: none"> <li>➤ How to appear in Video Conferencing</li> <li>➤ V.C. Rules, 2025</li> <li>➤ Help desk for Advocates</li> <li>➤ Help Manuals &amp; Videos in Regional Languages</li> </ul>	Shri Devrath Singh Civil Judge, Senior Division, Jabalpur

Youtube Link:-

<https://youtube.com/live/DfPTEth7nHE?feature=share>

DIRECTOR  
MPSJA